

SALI Fund Services
Treasury and Operations Analyst

Firm Summary:

Founded in 2002 and based in Austin, TX, SALI Fund Services (“SALI”) provides a turn-key solution for the creation and administration of Insurance Dedicated Funds (“IDFs”). SALI administers IDFs for a broad range of alternative asset managers, from boutique hedge funds to the largest wealth management institutions in the world. Currently, SALI manages over 130 separate IDFs with over \$17 billion of assets under management.

SALI enables investment managers to create tax compliant IDFs which can be attached to insurance company Private Placement Variable Annuity and Private Placement Life Insurance investment account platforms. On an ongoing basis, SALI serves as the fund administrator to the IDF.

SALI was acquired by JTC PLC, a Jersey-based company, in November of 2021. SALI now operates as a JTC company.

JTC is a publicly listed, global professional services business with deep expertise in fund, corporate and private client services. Every JTC person is an owner of the business, and this fundamental part of our culture aligns us with the best interests of all of our stakeholders. Our purpose is to maximise potential, and our success is built on service excellence, long-term relationships and technology capabilities that drive efficiency and add value.

JTC’s culture places a strong focus on the development of its employees. We value our employees’ commitment to their career and encourage and support you if you wish to pursue a professional qualification as well as providing ongoing learning and development opportunities through our Academy and Gateway programmes. Our vision for the future is driven by an entrepreneurial and innovative spirit.

Position Summary:

SALI is seeking a full-time Treasury and Operations Analyst to handle investment and redemption transactions with our funds. This individual will work closely with other members on the operations and accounting teams and support key internal and external business partners.

Responsibilities:

- Process limited partner investments, redemptions, wires and documentation
- Process investment fund subscriptions, redemptions, wires and documentation
- Assist with investment and redemption tracking and SOC audit requirements/compliance
- Help maintain internal database (Salesforce and SharePoint)
- Participate in team projects, assignments and team responsibilities such as continual process improvement and strengthening of business controls

Desired Skills and Experience:

- 4-year college degree
- Understanding of fund administration, tiered partnership structures, or investment partnerships helpful
- Strong attention to detail required

- 2+ years professional work experience
- Broad understanding of investments
- Must work effectively in a team environment
- Strong quantitative skills and excellent written/verbal communication skills
- Flexibility to adapt to changing work priorities and assignments and ability to meet deadlines
- Excellent PC-related skills (Salesforce, Excel, Word, Outlook or other applications) a necessity
- Shows initiative, self-motivated, professional demeanor, and desire to learn

Compensation/Benefits:

- Annual compensation package is commensurate with experience
- Comprehensive benefits package includes medical, life, disability, 401(k), Flexible Spending Account, and other voluntary benefits

Please send a cover letter with salary requirement and resume to hr@sali.com