

SALI Fund Services Due Diligence Intern

Firm Summary:

Founded in 2002 and based in Austin, TX, SALI Fund Services (“SALI”) provides a turn-key solution for the creation and administration of Insurance Dedicated Funds (“IDFs”). SALI administers IDFs for a broad range of alternative asset managers, from boutique hedge funds to the largest wealth management institutions in the world. Currently, SALI manages over 130 separate IDFs with over \$15 billion of assets under management.

SALI enables investment managers to create tax compliant IDFs which can be attached to insurance company Private Placement Variable Annuity and Private Placement Life Insurance investment account platforms. On an ongoing basis, SALI serves as the fund administrator to the IDF.

SALI is an investment adviser registered with the Securities Exchange Commission and a commodity pool operator registered with the Commodity Futures Trading Commission.

Position Summary:

SALI is seeking an Intern to work closely with our Due Diligence Team. The role requires an interest in alternative investment strategies and investment manager due diligence. Interested candidates must be willing to work 12-15 hours per week during the school year.

Responsibilities:

- Review, distribute, and track fund reporting to institutional investors
- Assist due diligence team with gathering and synthesizing due diligence materials
- Assist with background screenings conducted on investment managers
- Monitor and test funds for investment mandate compliance
- Contribute to ad-hoc projects

Desired Skills and Experience:

- Major in Finance preferred
- Sophomore status or above
- Ability to work part-time during the school year at least 12-15 hours per week and 20-30 hours per week in the summer
- Strong attention to detail and excellent critical thinking skills
- Strong quantitative skills and excellent written / verbal communication skills
- Excellent PC-related skills (Excel, Word, Outlook or other software applications) a necessity
- Broad understanding of alternative investments preferred but not required
- Willingness to “roll up your sleeves” and assist in any way necessary
- Shows initiative, self-motivated, professional demeanor, and desire to learn

Compensation:

\$12/Hour

Please send a cover letter with salary requirement and resume to hr@sali.com